

CALL FOR EURASHE BOARD CANDIDATES

Mandate 2023-2025

EURASHE hereby announces a call for candidates for the election of all nine elected Board members at a meeting of the General Assembly on 7 June 2023 in Bucharest, Romania (the day before the 32nd Annual Conference). The term for Board members is two years.

Board membership is a non-paid executive position. EURASHE reimburses travel costs related to Board meetings and representation according to its travel reimbursement policy. The Board usually meets monthly online, with two meetings a year held in person. Board members are expected to represent EURASHE, oversee its strategy and work plans, contribute to its activities and supervise its Secretariat.

Process

Candidates can be nominated by full members of EURASHE, before the deadline of 30 April 2023, according to the instructions set out below. Elections will take place at the General Assembly in Bucharest on 7 June 2023 (information on time and venue will be circulated to in advance). Candidates may still be elected if they do not physically attend the General Assembly, as the meeting will be held in hybrid format. According to the bylaws, candidates are invited to make a statement to the General Assembly before the election. If many candidates are nominated, the EURASHE President may decide to call an additional online General Assembly one week in advance of the elections to allow time for statements.

Presidency elections

According to the EURASHE bylaws, the newly elected Board will convene immediately and seek candidacies among its members for the positions of the President and two Vice-Presidents. The General Assembly will then elect, from the candidates nominated by the Board, the President and Vice-Presidents of EURASHE for a two year mandate.

Instructions for candidates

Candidates are requested to submit the following documents, which will be distributed to the General Assembly.

1. A letter of endorsement signed by the full member's legal representative.
2. A vision statement on the strategy for EURASHE, ideas for its implementation and personal role during the mandate (max three pages);
3. An accompanying letter indicating willingness to accept the nomination and to assume the office (max one page);
4. A CV with a photo (max two pages);

Candidacies should be submitted by **30 April 2023** to the EURASHE Secretariat at eurashe@eurashe.eu.

Annex: Extract from the EURASHE Statutes

Title II – Members

Article 5 – Full Members

- (1) National associations of higher education institutions in the EHEA representing individual institutions and recognised as such by their member state authorities are eligible to apply for Full membership.
- (2) Recognised and quality assured institutions of higher education (either autonomous institutions or faculties, institutes and departments, etc. within autonomous institutions) within the EHEA are eligible to apply for Full membership.
- (3) Full Members shall have the right to vote at the General Assembly meetings, to **nominate candidates for the membership of the Board** and to stand for election to the Board.

Article 6 – Associate Members

- (1) Associate membership is open to international sectorial networks of higher education institutions within the EHEA.
- (2) Associate Members shall have the right to vote at the General Assembly meetings, but **shall not be entitled to nominate candidates for the membership of the Board and to stand for election to the Board.**

Article 7 – Affiliate Members

- (1) Affiliate membership is open to:
 - a) recognised individual institutions of higher education and associations of higher education institutions outside the EHEA;
 - b) institutions of higher education or national associations of higher education institutions within the EHEA that do not meet all full membership criteria;
 - c) as well as any other bona fide organisation active in the field of higher education worldwide.
- (2) Affiliate Members shall **not be entitled either to vote at the General Assembly meetings or to nominate candidates for the membership of the Board or to stand for election to the Board.**

Title V – Board

Article 15 – Functions

- (1) The Board is the executive body of the Association.
- (2) In particular, the responsibilities of the Board are:
 - (a) to determine the overall and day-to-day policy of the Association;
 - (b) to propose the budget to the General Assembly for adoption;
 - (c) to monitor the finances of the Association and present the annual accounts to the General Assembly for approval;
 - (d) to prepare and present policies to the General Assembly for approval;
 - (e) to propose bylaws to the General Assembly for adoption;
 - (f) to implement the decisions of the General Assembly;
 - (g) to accept new members of the Association in accordance with the bylaws adopted by the General Assembly and makes recommendations to the General Assembly about termination of membership;
 - (h) to monitor and coordinate the Working Groups;
 - (i) to determine the emoluments of the Secretary General for his/her time and expenses;
 - (j) to decide upon the relocation of the registered office within the Brussels Capital Region;
 - (k) in case of litigation, to jointly take the necessary actions both as a plaintiff and as a defendant. Such responsibility may also be delegated by the Board to the Secretary General, on behalf of the Association.

Article 16 – Composition

- (1) The Board consists of ten (10) members, as follows:
 - a) the President
 - b) two (2) Vice Presidents
 - c) the Treasurer
 - d) six (6) members
- (2) The President, Vice Presidents and six (6) Board members are elected by the General Assembly for a term of two years, and they may stand, after their first term, for re-election for two (2) consecutive further terms.
- (3) The Board appoints the chairs of the Working Groups from among its membership.
- (4) If the President cannot complete his/her term, the Board shall appoint one of the Vice Presidents as acting President for the rest of the term. If a Vice President cannot complete his/her term, the Board shall appoint one of its members as acting Vice President for the rest of the term.
- (5) A Board member, including the Treasurer, may be dismissed by the General Assembly before the end of his/her term if he/she is deemed not to act in the best interest of the Association.
- (6) A Board member, including the Treasurer, wishing to resign from the Board may do so at any time and shall submit a formal resignation letter to the President, who shall immediately inform the Board, with a copy to the Secretary General.
- (7) The Treasurer is an ex officio member of the Board. He/she does not have voting rights.
- (8) The Secretary General assists the Board and takes part in its meetings. He/she is not a member of the Board and does not have voting rights.

Article 17 – Operation

- (1) The Board shall meet at least four times a year. Meetings of the Board shall be convened in writing by the President with minimum four (4) weeks' prior notice.
- (2) The Board shall decide by a majority vote of its members present.
- (3) The Board may make decisions in writing without holding a meeting (per rollam). Decisions made per rollam shall be entered in the minutes of the following Board meeting.
- (4) The President, the Vice Presidents and the six regular members have one vote each. The President has a casting vote.
- (5) The decisions shall be entered in the minutes, which shall be kept at the registered office and may be consulted by the members of the Association on request.

Article 21 – Office-holders

The Association has the following office-holders:

- a) a President
- b) two (2) Vice Presidents
- c) a Secretary General
- d) a Treasurer

Article 22 – Presidency

- (1) The President is the representative of the Association vis-à-vis third parties and legally represents the Association in court. He/she ensures smooth functioning and strategic development of the Association. He/she shall preside over the General Assembly and the Board. He/she shall supervise the Secretary General.
- (2) The President has signing authority as prescribed in the bylaws adopted by the General Assembly.
- (3) The Vice Presidents shall assist the President in the execution of his/her office.
- (4) The Presidency and Vice Presidency are non-paid positions, except expenses.

Article 24 – Treasurer

- (1) The Treasurer is appointed by the General Assembly and serves for a period of two (2) years. This period may be prolonged.
- (2) The Treasurer shall administer the finances of the Association, with the support of the Secretariat, and shall prepare annually accounts for the preceding year and the budget for the following year that are presented by the Board to the General Assembly for approval.
- (3) The Treasurer is a non-paid position, except for expenses.