

Dear FLLLEX partners,

Now that most of the institutions have finished their self-evaluation and review visits, the project is gradually moving towards its final phase. The preparations for the final conference in Riga are in full swing. We hope to see you all there on 9-11 May. This newsletter provides you with more details on the EURASHE-conference, as well as on the progress of the Work Packages 5 – 7 and other project news.

New project staff

Since November 2011 the FLLLEX project-team at KHLeuven is reinforced by Margriet de Jong. Margriet started as a new employee at KHLeuven and will coordinate the final phase of the FLLLEX project in close cooperation with Klaas Vansteenhuyse and Jan Neyens. Margriet has experience as an educational developer and project leader in both higher and vocational education in the Netherlands and Belgium. She also spent a few years in Switzerland, where she worked in HRD.

You may contact her at margriet.dejong@khleuven.be

New partner institution

Our Scottish partner Cardonald College informed us that they were not able to further proceed on Work Package 6 and 7 and that they had to withdraw from the project. [Clydebank College](#) was found willing to join in as a new FLLLEX-partner. We are very happy about their engagement to test the instrument, complete a self-evaluation report and organise an external review visit. The contact person, Pat Padden, will also take part in the panel for the external review at Laurea, Finland.

News on Work Package 5, 6 & 7

Seven partner HEI's tested the self-evaluation tool by conducting an institutional self-evaluation on their LLL strategy and practice (the new Scottish partner will do this soon). In each institution, the self-evaluation report has been discussed with a review panel, made up of an external expert on LLL, a representative of the national department of Education and a representative of a FLLLEX partner HEI. We are now awaiting the last institutional reports in order to write a general report with conclusions on both the use of the self-evaluation tool and on the results in the institutions. The results already give some indication to improve the self-evaluation tool. The improved tool and the final publication of FLLLEX will be available at the Conference in May.

WP 8 – Final conference 9 – 11 may 2011

FLLLEX will present its final outcomes on the EURASHE 2012 conference in Riga on 10 and 11 May 2012. You – as a FLLLEX partner - are also invited for the last FLLLEX General Meeting on May 9, in which we will discuss the project, the results, the final administrative and financial details and future initiatives related to the FLLLEX project.



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Registration for this conference will be possible from January at the [EURASHE conference site](#).

Below you will already find some important information for you as a FLLLEX-partner:

Programme

Wed 9 May	12:30 – 13:30 afternoon evening	lunch FLLLEX general meeting FLLLEX final dinner
Thu 10 May	morning afternoon evening	Conference opening & Keynote lectures Parallel sessions & workshops Welcome reception
Fri 11 May	morning afternoon evening	Parallel sessions & workshops Closing of the conference Guided tour of Old Riga Gala dinner

Finances

Conference costs will be covered by FLLLEX for 1 conference participant per partner as follows:

- The conference fee will be paid for and covered by the FLLLEX budget;
- Hotel and meals from May 9 – 11 will be organized, booked and paid for by the project (3 nights). If an additional night is needed on May 8 due to your flight schedule, we will provide this as well.
- Your flight to Riga will be reimbursed up to a max. of EUR 350.

As you are aware, this schedule follows the financial framework as agreed upon as the start of the project. Associated Partners are expected to cover their own expenses. Bookings can, however, be made via the FLLLEX project.

Please inform us before 20 Dec. 2011:

- Whether you will attend the conference.
- Name(s) of additional conference participants from your institution (if applicable, own costs)
- *What date* you plan to arrive and leave (depending on your flight schedule).

We need this information in order to make the bookings for hotel and conference meals.